

Regional Office of Education Committee

Regional Office of Education #11

June 2, 2014

6:30 PM

Members present: Jan Eads, Kay Kearney, Ken Johnson, Susan Guinnip, and Alan Zuber. Todd Beard & Bibby Appleby were absent. Others present were Bookkeeper, Elizabeth Peterson, Assistant Reg. Supt., Kyle Thompson, & Reg. Supt. of Schools, Dr. Bobbi Mattingly. Guests in attendance were Monty Walters, Maintenance Supervisor at Coles County Courthouse; Elaine Karpus-Komada, Secretary/Treasurer of Coles County Building Commission; Brian Bower, Coles County State's Attorney.

Meeting called to order at 6:30 PM by Dr. Mattingly. Pledge of Allegiance was recited. Roll Call was taken by signature.

Dr. Mattingly opened the floor up for visitor comments/question.

The minutes were reviewed and motion was made by Kay Kearney to approve the minutes. Motion seconded by Susan Guinnip.

Dr. Mattingly discussed the Report of Official Acts and Quarterly Funds Report.

Dr. Mattingly then provided an update on the roof and what happened with the previous bid which was accepted by the ROE Committee on May 5, 2014 from Beechy's Construction Company. Beechy's withdrew their bid. Their original bid was for \$17,700 for metal roof with additional costs for add-ons of \$4200 for snow guards, \$1200 for special screws requested and an additional fee of \$3000 to work under another contractor commercial license that they had worked with previously. Brian Bower presented that because the bid specifications required a commercially licensed roofer, the legality of the bid was questioned. Beechy's should have included the \$3000 in the bid amount. The add-ons were at the ROEC request so they were OK. Due to this issue Beechy's requested to withdraw their bid.

Dr. Mattingly stated that the ROE Committee would need to discuss if they wanted to start the bidding process again or accept the next lowest responsible bidder. Dr. Mattingly stated that the original bid that was accepted from Beechy's was for \$17,700 plus the ROEC had agreed on an extra \$1,000 for add-ons needed for a total of \$18,800. Dr. Mattingly explained there was a CD of almost \$7000 ROE County Funds prior to her taking office and felt comfortable using this toward the new roof. Dr. Mattingly stated that if they chose the next lowest bid from Ed Carter for a shingled roof it would be \$30,800. Susan Guinnip asked the Committee, Elaine Komada, Monty Walters, & Brian Bower who was Ed Carter? Is he known? Quality? Elaine Komada responded that yes he is a local contractor that does a lot of work with the city of Charleston & Coles County.

Kay Kearney moved to request the Coles County Building Commission to accept Ed Carter's bid for shingled roof. Susan Guinnip seconded the motion. Alan Zuber asked if the warranty was 25, 30, 40yr? Elaine Komada reviewed Ed Carter's bid which stated the shingles were 40yr architectural shingles.

Roll Call Vote was taken:

Clark - AYE

Edgar - AYE

Moultrie - AYE

Coles - AYE

Shelby- AYE

MOTION CARRIED:

AYES: Unanimous (5)

NAYES: None (0)

ABSENT: None (2)

Discussion was then opened up to discuss the need for Maintenance Fund and Amendment to Lease Paragraphs 8 & 16 which stated that a Maintenance Fund should have been paid in addition to rental payments each year. Amount was to be decided on prior to Jan 1 of each year. Discussion about the length of the lease, ownership of the building, & lease amendments were made. It was decided that Brian Bower would work on revising the lease and provide it to the committee members by end of June so it can be presented and voted on at the next committee meeting in September. This amendment will transfer the responsibility of the Major Building Maintenance to the ROE & Counties.

It was discussed that the amount could be set aside into separate reserved accounts such as 3month/6month CD's by the ROE but it would need to be added into the yearly budgets as a Capital Outlay line item. Further details about how this fund will be handled will be discussed and finalized at the next ROEC meeting.

After attending last month's Douglas County Board meeting Dr. Mattingly announced that ROE #11 will send copies of the minutes to the County Clerk of all of the counties so that they may be shared with the County Board Members.

The Long Term Building Maintenance was discussed and the amount that the board members felt appropriate. It was discussed whether to begin in FY15 or FY16. Dr. Mattingly suggested an amount of \$4050 to begin building this fund up. Kay Kearney & Jan Eads stated that they did not think that this amount was enough to cover the long term building maintenance items that would be needed in the next 5 years but at least it would be something to start with and help "cushion" the blow if/when items need repaired/replaced.

The FY14 PTD Expenditures and Projections were presented to the board members with some review of FY14 expenses. The FY15 Proposed budget was shown with and without the Capital Outlay/Building Maint..Line item.

Jan Eads moved to add \$4050 to the Capital Outlay/Building Maint. Line item in the FY15 proposed budget. Kay Kearney seconded it.

Roll Call Vote was taken:

Clark - AYE

Edgar - AYE

Moultrie - AYE

Coles - AYE

Shelby- AYE

MOTION CARRIED:

AYES: Unanimous (5)

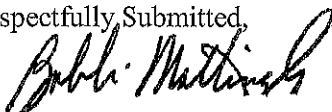
NAYES: None (0)

ABSENT: None (2)

The FY15 Proposed Budget with the \$4050 Capital Outlay/Building Maint. Line item was provided to the ROE Committee Members so that they could take back to their County Boards and could be voted on in the September ROEC meeting.

Ken Johnson made a motion to adjourn the meeting, Susan Guinnip seconded. Meeting was adjourned at 8:10 PM.

Respectfully Submitted,



Bobbi Mattingly, Ph.D